

REQUIREMENTS FOR FILING  
A FOREIGN NON-PROFIT CORPORATION

A Foreign Non-Profit Corporation who will undertake to do or carry on a non-profit business in the Commonwealth of the Northern Mariana Islands must file with the Registrar of Corporations the following documents:

1. Application For Certificate of Authority signed by a director or officer of the corporation;
2. A copy of the Articles of Non-Profit, as amended to date must be attached;
3. A copy of the Bylaws, as amended to date must be attached;
4. Certificate of Good Standing issued by the proper office where the corporation was organized, must be attached;
5. Filing fee for foreign non-profit corporation is \$30. A check payment has to be made payable to the Treasurer, CNMI. (Copy of the receipt of payment or the check payment must be attached.);
6. TRIPLICATE COPIES must be submitted to the Registrar of Corporation: 1-original and 2-copies;
7. Further information on foreign non-profit corporation registration may be obtained from the Registrar of Corporations, Office of the Dept. of Commerce, 1<sup>st</sup> Floor., Capitol Hill, P.O. Box 5795 CHRB, Saipan, MP 96950

(Note: LOCAL AGENT for service of process must be a person or company residing within the Commonwealth of the Northern Marianas with a mailing address)

A CERTIFICATE OF AUTHORITY (FOREIGN NON-PROFIT CORPORATION)  
WILL BE ISSUED UPON COMPLIANCE OF THE ABOVE REQUIREMENTS.